



**Village Of Staplehurst**  
**155 S 3<sup>rd</sup> Street, PO Box 174**  
**Staplehurst, NE 68439**  
Phone: 408-831-4114

## VILLAGE OF STAPLEHURST

### **MEETING MINUTES, MAY 27, 2025**

The Village Board of Trustees met in regular session on May 27th, 2025, at 7:00 p.m. at the Staplehurst Village Hall. Notice of this meeting was given in advance by posting in three designated places.

#### **Roll Call:**

Present: Chairperson Frank, Trustees Wilken, Hans

Absent: Trustees Stava, Benedict

Chairperson Frank called the meeting to order and announced that the Open Meetings Act is posted for public review.

#### **Approval of Minutes**

Motion by Hans, seconded by Wilken, to approve the April 29th, 2025 regular meeting minutes. All in favor: Wilken, Hans, Frank.

Motion by Hans, seconded by Wilken, to approve the May 13th, 2025 special meeting minutes. All in favor: Wilken, Hans, Frank.

#### **Approval of Village Claims**

Village claims presented for approval: BEAVER HARDWARE \$111.67, ONE CALL CONCEPTS INC \$21.32, MIDWEST LABORATORIES, INC \$31.70, CROUCHS FARM AND HARDWARE \$51.94, DEBBIE FRANKS \$400.00, JONES GROUP INSURANCE \$1,444.00, EMPLOYERS MUTUAL CASUALTY COMPANY \$1,376.20, BLACK HILLS ENERGY \$190.57, CONSTELLATION NEWENERGY-GAS \$79.54, MMC CONSULTING LLC \$415.00, NEBRASKA PUBLIC HEALTH ENV LAB \$15.00, TAYLOR'S DRAIN & SEWER SERVICE INC \$1,015.00, SUMMIT FIRE PROTECTION \$694.64, SCHOOL OUTFITTERS \$781.91, NORRIS PUBLIC POWER \$1,659.92, PAYROLL JAMISON \$3,356.80, PAYROLL BOBBI \$1,540.00, PAYROLL WAYNE \$1,500.00.

Motion by Wilken, seconded by Hans, to approve the Village claims. All in favor: Wilken, Hans, Frank.

#### **Fire Department Report/Claims**

The Fire Department reported 3 calls for April and no calls for May. Workman's Compensation insurance was reinstated, and future invoices will be sent to the village. The Rural Fire Department Contract was signed by Chair Frank. Fire Department claims will be added to next month's meeting once receipts are provided.

## **Sheriff's Department Report**

The April 2025 report from the Sheriff's Department was reviewed by those present, nothing to declare.

## **Engineer Report**

Engineering contract to be completed to begin the work plan, then will be sent to EPA. Regarding the proposed well site, a letter was sent from Miller & Associates on May 22nd asking for permission to increase the well spacing to 450 feet away. The board discussed the water project funding offered by the state. The water improvement loan would help cover the tower and meter installation. Terms are \$680,000 at 2% for 30 years with 130 services, with an increase of \$19.46 per service, per month. No action taken at this time.

## **Maintenance Report**

The lawn mower needs maintenance; Chair Frank will call John Deere for details. Final check to Fern to include last few hours and paid PTO. Motion by Hans, seconded by Wilken, to approve final payment to Fern. All in favor: Wilken, Hans, Frank.

## **Chair Report**

Approval of addresses for 2nd attorney letter: The board has reviewed in full detail the previous addresses that received letters. The approved addresses will be sent to the attorney, who will then drive around and review the residents and any additional cleaning that needs to take place. The attorney will notify the village of the letters going out prior to being mailed so the board is aware. Motioned by Hans, seconded by Wilken, all in favor Hans, Wilken, Frank

Lawn Bids: Chair Frank received an estimate of \$625 per mow/weekly. Waiting on two more bids.

Status Update on large craters in alley behind post office and bar: No discussion had, waiting on Trustee Stava.

## **Clerk Report**

Municipal Accounting/Training to take place on June 19th/20th. This will cover the needed hours for clerk/treasurer.

Office hours will be moved to Saturdays from 8:00 a.m. to 12:00 p.m. to allow for resident access. Motion by Wilken, seconded by Hans, to approve hour change. All in favor: Hans, Wilken, Frank.

Water/Sewer Past Dues reviewed, no further action taken.

## **Adjournment**

Motion to adjourn by Hans, seconded by Wilken. All in favor: Hans, Wilken, Frank. Meeting adjourned.

Respectfully submitted,  
Bobbi McVey-Blath Village Clerk